To: The William Paterson University Community

From: The Office of Human Resources

Date: March 31, 2021

Re: Implementation of New Process for Employment and Income Verification

The Office of Human Resources is pleased to announce that the University has partnered with an external provider, WAGEverify, to conduct automated employment and income verifications for our employees. This automated verification process is effective April 1, 2021. This initiative is part of our ongoing effort to enhance the efficiency and delivery of our services.

WAGEverify is a secure and fast way to provide proof of an employee's employment or income information for important life events such as obtaining credit, a home mortgage, auto loan and/or a housing lease. The service is also intended for use by social service entities and government agencies such as Medicaid, SSI / SSDI, SNAP, Child Support, and Public Housing.

Using WAGEverify, authorized verifiers seeking time sensitive information will now have access to that employee's secure information 24 hours a day, 7 days a week.

Employees can create an account by logging onto the portal at wageverify.com using their personal email address. This will allow employees to:

- View employment and income information
- Send reports directly to verifiers
- Enable text message approval for verifications
- Block and unblock access to personal data

For reference, the User Guide can be found on the HR homepage.

Please direct questions to Human Resources at Humanresources@wpunj.edu